

## WARD PARKWAY HOMES ASSOCIATION BOARD MEETING MINUTES

Sept. 20, 2016

Ward Parkway Presbyterian Church  
7406 Ward Pkwy., Kansas City, MO 64114

**Present:** President Frank Haar, Vice President Alison Baker, board members Julie Wittman, Aaron Schwartz, Carol Gould and Maureen Hardy

Meeting was called to order at 7:34 p.m.

Minutes from the Aug. 2, 2016, WPHA Board meeting were approved.

Mr. Schwartz presented proposed revisions to the WPHA bylaws, most of which involve clarifying existing rules and correcting loose language. The more significant issues:

1. Clarifying that the membership sets maximum dues; the Board may authorize discounts.
2. The Association “works to improve safety” but does not “maintain safety and security.”
3. Clarifying how notice of meetings can be set to provide increased flexibility.
4. Voting at the annual meeting is by the membership, voting at monthly meetings is by the Board of directors (except as otherwise noted).
5. Changed from the fact that we have 8 directors to a maximum of 8 directors.
6. Provided authority to the Board to do anything else necessary for the benefit of the organization.
7. Clarified an ambiguity regarding power to act between meetings.

Ms. Gould suggested getting outside assistance to conduct the WPHA financial audit. Mr. Schwartz and Mr. Haar offered to solicit estimates from several contacts who could provide this service. Mr. Schwartz suggested possibly doing a professional audit every five years due to the expense. Ms. Wittman moved to approve the proposed bylaws revisions, Ms. Gould seconded the motion, and the revisions were approved.

Board members discussed the Annual Meeting scheduled for Oct. 4 at 7 p.m. in the parlor of the Ward Parkway Presbyterian Church. It was agreed not to schedule a speaker that expects to present to a crowd due to the historical precedent of low turnout. Mr. Haar noted that Board members would be elected at the meeting, but that board officers would be elected at the November monthly meeting. Ms. Wittman will follow up with Laura Lynch about how to disseminate Keep Out the Rain Program information from KC Water Services.

Mr. Haar moved that Ms. Wittman serve as interim secretary to fill the vacancy left by Jon Rand. Ms. Baker seconded the nomination, and the motion was approved.

Board members reviewed a draft budget for the 2016–2017 fiscal year. The police picnic and eNeighbors line items will be removed. Ms. Wittman suggested creating a separate line item for event flier printing/distribution costs. Ms. Baker will discuss print/distribution/postage

costs with Treasurer Gaye Tillotson. Funds will be allocated for a 2017 Garden Tour. Ms. Gould will provide a recommendation for increasing the Ambassadors line item. The final budget will be voted on at the Annual Meeting in October.

The fall membership drive was discussed. The new online payment option via PayPal is performing well. Ms. Baker noted that the printer failed to include the return envelope in the mailing, which could impact response. Ms. Gould will bring extra membership and volunteer forms to Neighborhood Night Out on Oct. 2. Ms. Wittman will add information for realtors to the WPHA website.

Board members discussed dividing up duties of former WPHA Secretary Jon Rand. Ms. Wittman will take on the newsletter. Volunteers are needed to attend the Kansas City Police Department's monthly Community Policing Action Cooperative meeting and to help coordinate the 4th of July Picnic and Garden Tour. Ms. Wittman will solicit interest via the WPHA's social media accounts.

Board members discussed how to address the president's duties once Mr. Haar no longer holds the office. It was agreed to have vacation watch requests be sent to the WPHA main email address rather than to Mr. Haar going forward. Ms. Baker will become a signor on checks. Ms. Baker and Ms. Wittman will get keys to the church to access the meeting room.

Ms. Hardy reported that Crows Coffee is seeking a liquor license to take over Coffee Girls.

Ms. Wittman provided brief updates about the Town Fork Creek Basin Sewer Rehabilitation Project – which begins in November – and the Waldo Streetscape Project.

Meeting adjourned at 8:53 p.m.

*Minutes submitted by Julie Wittman.*